



Unified Carrier Registration Plan

Finance Subcommittee Meeting

October 3, 2024
10:00 AM – 12:00 Noon MST

The meeting will take place at the Arizona Grand Resort & Spa
8000 South Arizona Grand Parkway, Phoenix, AZ 85044

Virtual participation in the meeting will also be provided
via Zoom Meeting and Screenshare:

<https://kellen.zoom.us/meeting/register/tJclde-tpjouGtZBhtZXQRZzt1OGFp3rLJEK>

Toll-Free Dial-In Information:
+1 929 205 6099 / +1 669 900 6833

Meeting ID: 938 2658 1402

Subcommittee Members:
Crystal Stevens, Chair
Mathew Perkinson, Vice-Chair
David Bauer
Carol Fallin
Terrence Mercer

**UNIFIED CARRIER REGISTRATION PLAN
FINANCE SUBCOMMITTEE MEETING
October 3, 2024**

Proposed Agenda

I. Call to Order – UCR Finance Subcommittee Chair
The UCR Finance Subcommittee Chair will welcome attendees, call the meeting to order, call roll for the Subcommittee, confirm whether a quorum is present, and facilitate self-introductions.

II. Verification of Publication of Meeting Notice – UCR Executive Director
The UCR Executive Director will verify the publication of the meeting notice on the UCR website and distribution to the UCR contact list via e-mail followed by the subsequent publication of the notice in the *Federal Register*.

III. Review and Approval of Subcommittee Agenda and Setting of Ground Rules – UCR Finance Subcommittee Chair
For Discussion and Possible Subcommittee Action
The agenda will be reviewed, and the Subcommittee will consider adoption of the agenda.

Ground Rules

Subcommittee action only to be taken in designated areas on agenda.

IV. Review and Approval of Subcommittee Minutes from the July 17, 2024, Meeting – UCR Finance Subcommittee Chair
For Discussion and Possible Subcommittee Action
Draft minutes from the July 17, 2024, Subcommittee meeting will be reviewed. The Subcommittee will consider action to approve.

V. 2026 Registration Fee Update – UCR Finance Subcommittee Chair
The UCR Finance Subcommittee Chair will provide an update on the 2026 registration fees.

VI. Revenues from 2023 and 2024 Registration Fees – UCR Depository Manager
The UCR Depository Manager will review the revenues received from the 2023 and 2024 plan year registration fees.

VII. 2022 Financial Audit Update – UCR Finance Subcommittee Chair and UCR Depository Manager
The UCR Finance Subcommittee Chair and UCR Depository Manager will provide an update on UCR's 2022 Financial Audit.

VIII. Recommendation of the Finance Subcommittee for the Selection of External Auditor to Audit the Unified Carrier Registration Plan Depository for the Year Ended December 31, 2023 – UCR Finance Subcommittee Chair and UCR Depository Manager
For Discussion and Possible Action
The UCR Finance Subcommittee Chair and UCR Depository Manager will provide an update on the selection of an audit firm to conduct the 2023 external audit. The Subcommittee may take action to recommend to the UCR Board the engagement of a specific external auditor to audit the Unified Carrier Registration Plan Depository for the year ended December 31, 2023.

- IX. 2025 Administrative Fund Budget-** UCR Finance Subcommittee Chair and UCR Depository Manager.
For Discussion and Possible Subcommittee Action
The UCR Finance Subcommittee Chair and Depository Manager will discuss the 2025 proposed administrative fund budget. The Subcommittee may take action to recommend to the UCR Board a 2025 administrative fund budget.
- X. Other Business** – UCR Finance Subcommittee Chair
The UCR Finance Subcommittee Chair will call for any other items Subcommittee members would like to discuss.
- XI. Adjourn** – UCR Finance Subcommittee Chair
The UCR Finance Subcommittee Chair will adjourn the meeting.