



**Unified Carrier Registration Plan
Education and Training Subcommittee Meeting**

**February 15, 2024
12:00 PM – 3:00 PM Eastern Time**

Zoom Meeting and Screenshare

Meeting URL:

[https://kellen.zoom.us/meeting/register/tJMvdOiuqDMrHNaT-3tstxIHDqNE9dpN4MnI](https://kellen.zoom.us/join/91234567890?pwd=MTIzNDU2Nzg5MDEyMzQ1NjU3NDU4NQ==)

Phone Numbers: +1 929 205 6099 / +1 669 900 6833

Meeting ID: 972 3166 8162

Subcommittee Members:

Carol Fallin, Chair
Crystal Stevens, Vice-Chair
William Debord
Brenda Hassler
Jennifer Morgan
Brian Pederson

**UNIFIED CARRIER REGISTRATION PLAN
EDUCATION AND TRAINING SUBCOMMITTEE MEETING
February 15, 2024**

PROPOSED AGENDA

- I. Call to Order** – UCR Education and Training Subcommittee Chair
The Subcommittee Chair will welcome attendees, call the meeting to order, call roll for the Subcommittee, confirm whether a quorum is present, and facilitate self-introductions.
- II. Verification of Publication of Meeting Notice** – UCR Executive Director
The UCR Executive Director will verify the publication of the meeting notice on the UCR website and distribution to the UCR contact list via e-mail followed by the subsequent publication of the notice in the *Federal Register*.
- III. Review and Approval of Subcommittee Agenda and Setting of Ground Rules** – UCR Education and Training Subcommittee Chair
For Discussion and Possible Subcommittee Action
The Subcommittee Agenda will be reviewed, and the Subcommittee will consider adoption.
- Ground Rules
- Subcommittee action only to be taken in designated areas on agenda
- IV. Review and Approval of Subcommittee Minutes from the August 17, 2023 Subcommittee Meeting** – UCR Education and Training Subcommittee Chair
For Discussion and Possible Subcommittee Action
Draft minutes from the August 17, 2023 Subcommittee meeting will be reviewed. The Subcommittee will consider action to approve.
- V. Project Development** - UCR Education and Training Subcommittee Chair
The Subcommittee Chair will discuss the development of key projects. The projects that will be discussed include the optimization and redesign of the website, the educational audit taskforce, and the creation of a video explaining the purpose and value of the UCR Plan and the National Registration System it operates.
- VI. Other Business** – UCR Education and Training Subcommittee Chair
The Subcommittee Chair will call for any other items Subcommittee members would like to discuss.
- VII. Adjournment** – UCR Education and Training Subcommittee Chair
The Subcommittee Chair will adjourn the meeting.