



Unified Carrier Registration Plan

Finance Subcommittee Meeting

May 13, 2021
12:00 PM – 2:00 PM Eastern Time

Zoom Meeting and Screenshare

Meeting URL: <https://kellen.zoom.us/j/91604468270>

+1 929 205 6099

+1 669 900 6833

877 853 5247 (Toll Free)

888 788 0099 (Toll Free)

Meeting ID: 916 0446 8270

Subcommittee Members:

Scott Morris, Chair

Terry Mercer, Vice-Chair

Rayna Ware

Larry Herold

Bob Pitcher

Carol Fallin

Crystal Stevens

**UNIFIED CARRIER REGISTRATION PLAN
FINANCE SUBCOMMITTEE MEETING**

Proposed Agenda

- I. Call to Order** – Subcommittee Chair
The Subcommittee Chair will welcome attendees, call the meeting to order, call roll for the Subcommittee, confirm whether a quorum is present, and facilitate self-introductions.
- II. Verification of Publication of Meeting Notice** – UCR Executive Director
The UCR Executive Director will verify the publication of the meeting notice on the UCR website and distribution to the UCR contact list via e-mail followed by the subsequent publication of the notice in the *Federal Register*.
- III. Review and Approval of Subcommittee Agenda and Setting of Ground Rules** – Subcommittee Chair
For Discussion and Possible Subcommittee Action
The agenda will be reviewed, and the Subcommittee will consider adoption.

Ground Rules

 - Subcommittee action only to be taken in designated areas on agenda
- IV. Review and Approval of Minutes from the April 1, 2021 Meeting** – Subcommittee Chair
For Discussion and Possible Subcommittee Action
Draft minutes from the April 1, 2021 Subcommittee meeting via teleconference will be reviewed. The Subcommittee will consider action to approve.
- V. 2023 Fee Change Recommendation – Calculation Methodology** – Subcommittee Chair and UCR Depository Manager
For Discussion and Possible Subcommittee Action
The Subcommittee Chair and the UCR Depository Manager will lead a discussion regarding the merits of using an “average collections” method for estimating the remaining fees collected before the end of the registration year on September 30, 2022 versus the “minimum collections” method used for estimating fee collections over the same period. The Subcommittee may take action to make a recommendation to the UCR Board of Directors regarding the most appropriate method to use.
- VI. 2023 Fee Change Recommendation – Initial Estimate** – UCR Depository Manager
The UCR Depository Manager will present the initial fee calculations for the 2023 registration year. This will be an initial review to the Subcommittee and most likely will not be the final fees recommended to the UCR Board from the Subcommittee for the 2023 registration year. This will be a forward-looking analysis, and no reliance should be placed on whether these figures will be the fees that will be recommended for the 2023 registration year because they are very preliminary and subject to change prior to the Subcommittee’s final fee recommendation to the Board to be made at the Subcommittee’s July meeting.
- VII. 2019 Registration Year Closure** – UCR Depository Manager
The UCR Depository Manager will present to the Subcommittee the results of the final closure of the Depository for the 2019 registration year.

VIII. Other Business – Subcommittee Chair

The Subcommittee Chair will call for any other items Subcommittee members would like to discuss.

IX. Adjourn – Subcommittee Chair

The Subcommittee Chair will adjourn the meeting.