



Unified Carrier Registration Plan
Registration System Subcommittee Meeting

August 20, 2019
1:00 p.m. – 4:00 p.m. MDT

Fairfield Inn & Suites
1293 West Broadway
Idaho Falls, ID 83402

Teleconference
1-866-210-1669
5253902#

UNIFIED CARRIER REGISTRATION PLAN

Registration System Subcommittee Meeting Proposed Agenda

- I. **Call to Order** – Subcommittee Chair
Chair will call the meeting to order.
- II. **Verification of Meeting Notice** – Chief Legal Officer
Chief Legal Officer will verify the publication of meeting notice in the Federal Register.
- III. **Approval of Minutes from June 3, 2019 Meeting** – Subcommittee Chair
Minutes from the June 3, 2019 Registration System Subcommittee meeting will be reviewed and the Subcommittee will consider action to approve.
- IV. **Independent State System Transitions** – Subcommittee Chair
Chair will report on status of the Missouri Department of Transportation’s transition to the UCR National Registration System. The Chair will also report on the status of the ongoing discussions regarding the possibility of the Kansas Corporation Commission transitioning to the UCR National Registration System.
- V. **Independent State System Interconnection** – Subcommittee Chair
For Discussion and Possible Subcommittee Action:
Subcommittee will consider and possibly recommend to the Board criteria for interconnecting the remaining independent UCR registration systems (Illinois, Maine, and Kansas) to the National Registration System.
- VI. **Amendment to UCR Refund Procedure** – Subcommittee Chair
For Discussion and Possible Subcommittee Action:
Subcommittee will consider and possibly approve a recommendation to the Board amending the UCR refund procedure to require confirmation from permit agents that they are authorized to register their clients for UCR using the National Registration System.
- VII. **List of Non-Registered Carriers**
For Discussion and Possible Subcommittee Action:
Subcommittee will consider the development of a policy concerning the periodic public release of those commercial entities eligible for UCR but not registered. Subcommittee will also consider whether to recommend to the Board the adoption of such a policy in an effort to increase UCR compliance.
- VIII. **Merchant Service Provider** – Subcommittee Chair
For Discussion and Possible Subcommittee Action:
Subcommittee will consider and possibly approve a recommendation to the Board authorizing and directing the Administrator to contract with a new merchant service provider for improved terms.

- IX. Permit Agent Module** – Subcommittee Chair
The Chair will lead a discussion on the outstanding issues which must be resolved in order to complete development of a new module specifically designed for use by third-party permit agents to register clients subject to UCR.
- X. National Registration System** – Seikosoft
- **Registrations YTD**
Subcommittee will receive an update on total carrier registrations year to date.
 - **Administrator Tools**
Subcommittee will receive an update on the utilization to date of new tools for administrators within the National Registration System, including new functionality for conducting annual carrier audits and soliciting carriers by email.
 - **Administrator Dashboard**
Subcommittee will receive a report on the development of a dashboard for use by state administrators within the National Registration System.
- XI. Feedback on Reports Produced by National Registration System** – Subcommittee Chair
Chair will open the floor and solicit feedback on potential modifications to the reports currently provided by the National Registration System.
- XII. Education & Training Topics** – Subcommittee Chair
Chair will open the floor for discussion of potential topics, specific to the National Registration System, to be included in the curriculum for the forthcoming UCR Education & Training Program.
- XIII. Other Items** – Subcommittee Chair
Chair will call for any other items the subcommittee members would like to discuss.
- XIV. Adjourn** – Subcommittee Chair
Chair will adjourn the meeting.

This agenda will be available no later than 5:00 p.m. Mountain daylight time, August 9, 2019 at: <https://plan.ucr.gov>.

CONTACT FOR MORE INFORMATION:

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