



Unified Carrier Registration Plan Education and Training Subcommittee Meeting

April 16, 2020
Noon – 3:00 p.m. ET

Teleconference

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Conference ID: 360 608 3231

Subcommittee Members

Carol Fallin, Subcommittee Chair
Sandy Bowling, Subcommittee Vice Chair
Matthew Perkinson
Kacy Dunn
Jessica Kines
Jessica Barnes
Tamara Young
Jennifer Morgan
Brian Pederson
Brenda Hassler
Scott Morris
Bill Debord
Crystal Stevens

UNIFIED CARRIER REGISTRATION PLAN

Education and Training Subcommittee Meeting

Proposed Agenda

- I. **Call to Order** – Subcommittee Chair
The Subcommittee Chair will welcome attendees, call the meeting to order, call roll for the Subcommittee, confirm whether a quorum is present, and facilitate self-introductions.
- II. **Verification of Publication of Meeting Notice** – UCR Executive Director
The UCR Executive Director will verify the publication of the meeting notice on the UCR website and distribution to the UCR contact list via e-mail followed by the subsequent publication of the notice in the *Federal Register*.
- III. **Review and Approval of Subcommittee Agenda and Setting of Ground Rules** – Subcommittee Chair
For Discussion and Possible Subcommittee Action
The Subcommittee Agenda will be reviewed, and the Subcommittee will consider adoption.

Ground Rules
 - Subcommittee action only to be taken in designated areas on agenda
 - Please MUTE your phone
 - Please do not place the call on HOLD
- IV. **Approval of Minutes from January 27, 2020 and March 19, 2020 Meetings** – UCR Operations Manager
 - Draft minutes from the January 27, 2020 Education and Training Subcommittee meeting in San Antonio, TX will be reviewed. The Subcommittee will consider action to approve.
 - Draft minutes from the March 19, 2020 Education and Training Subcommittee meeting via teleconference will be reviewed. The Subcommittee will consider action to approve.
- V. **Update on Education and Training Modules** – UCR Technology Director
The UCR Technology Director will review the development of each of the three education and training modules (Enforcement, UCR 101, and National Registration System), including format and budget. The Subcommittee will discuss and provide comments on the education and training modules.
- VI. **Role of Subcommittee in Development of Modules** – UCR Technology Director
The UCR Technology Director will lead a discussion on the need for assistance and guidance from the Subcommittee in the development of the modules.
- VII. **Planning for Education and Training Sessions at June Meeting** – Subcommittee Chair
The Subcommittee Chair will lead a discussion on the latest plans for UCR to host several live education and training sessions currently scheduled for June 8 in Portland, OR.
- VIII. **Other Items** – Subcommittee Chair

The Subcommittee Chair will call for any other items Subcommittee members would like to discuss.

- IX. Adjournment** – Subcommittee Chair
The Subcommittee Chair will adjourn the meeting.