



Unified Carrier Registration Plan Education and Training Subcommittee Meeting

May 14, 2020
Noon – 3:00 p.m. ET

Zoom Meeting and Screenshare

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Meeting URL: <https://kellen.zoom.us/j/96474319506>

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877 853 5247 (Toll Free)

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Meeting ID: 964 7431 9506

Subcommittee Members

Carol Fallin, Subcommittee Chair

Sandy Bowling, Subcommittee Vice Chair

Matthew Perkinson

Kacy Dunn

Jessica Kines

Jessica Barnes

Tamara Young

Jennifer Morgan

Brian Pederson

Brenda Hassler

Scott Morris

Bill Debord

Crystal Stevens

UNIFIED CARRIER REGISTRATION PLAN

Education and Training Subcommittee Meeting

Proposed Agenda

- I. Call to Order** – Subcommittee Chair
The Subcommittee Chair will welcome attendees, call the meeting to order, call roll for the Subcommittee, confirm whether a quorum is present, and facilitate self-introductions.
- II. Verification of Publication of Meeting Notice** – UCR Executive Director
The UCR Executive Director will verify the publication of the meeting notice on the UCR website and distribution to the UCR contact list via e-mail followed by the subsequent publication of the notice in the *Federal Register*.
- III. Review and Approval of Subcommittee Agenda and Setting of Ground Rules**- Subcommittee Chair
For Discussion and Possible Subcommittee Action
The Subcommittee Agenda will be reviewed, and the Subcommittee will consider adoption.

Ground Rules
➤ Subcommittee action only to be taken in designated areas on agenda
- IV. Approval of Minutes from April 16, 2020 Meeting** – UCR Operations Manager
 - Draft minutes from the April 16, 2020 Education and Training Subcommittee meeting via teleconference will be reviewed. The Subcommittee will consider action to approve.
- V. Update on Education and Training Modules** – UCR Technology Director
The UCR Technology Director will review the development of each of the three education and training modules (Enforcement, UCR 101, and National Registration System), including format and budget. The Subcommittee will discuss and provide comments on the education and training modules.
- VI. Role of Subcommittee in Development of Modules** – UCR Technology Director
The UCR Technology Director will lead a discussion on the need for assistance and guidance from the Subcommittee on development of the modules.
- VII. Planning for Education and Training Sessions at June 8, 2020 Meeting** – Subcommittee Chair
The Subcommittee Chair will lead a discussion on the latest plans for UCR to host several live education and training sessions currently scheduled for June 8, 2020 in Portland, Oregon.
- VIII. Other Items** – Subcommittee Chair
The Subcommittee Chair will call for any other items committee members would like to discuss.
- IX. Adjournment** – Subcommittee Chair
The Subcommittee Chair will adjourn the meeting.