



Unified Carrier Registration Plan

Finance Subcommittee Meeting

November 7, 2023
10:00 AM – 1:00 PM Mountain Time

This Meeting Will Take Place at the Salt Lake City Marriott University Park,
480 Wakara Way, Salt Lake City, UT 84108

Access will also be provided via Zoom Meeting and Screenshot
<https://kellen.zoom.us/join/99918337574>

Toll-Free Dial-In Information:
+1 929 205 6099 / +1 669 900 6833

Meeting ID: 999 1833 7574

Subcommittee Members:
Crystal Stevens, Chair
Mathew Perkinson, Vice-Chair
David Bauer
Carol Fallin
Terrence Mercer

**UNIFIED CARRIER REGISTRATION PLAN
FINANCE SUBCOMMITTEE MEETING
November 7, 2023**

Proposed Agenda

- I. Call to Order** – UCR Finance Subcommittee Chair
The UCR Finance Subcommittee Chair will welcome attendees, call the meeting to order, call roll for the Subcommittee, confirm whether a quorum is present, and facilitate self-introductions.
- II. Verification of Publication of Meeting Notice** – UCR Executive Director
The UCR Executive Director will verify the publication of the meeting notice on the UCR website and distribution to the UCR contact list via e-mail followed by the subsequent publication of the notice in the *Federal Register*.
- III. Review and Approval of Subcommittee Agenda and Setting of Ground Rules** – UCR Finance Subcommittee Chair
For Discussion and Possible Subcommittee Action
The agenda will be reviewed, and the Subcommittee will consider adoption of the agenda.

Ground Rules

 - Subcommittee action only to be taken in designated areas on agenda.
- IV. Review and Approval of Subcommittee Minutes from the June 27, 2023, Meeting** – UCR Finance Subcommittee Chair
For Discussion and Possible Subcommittee Action
Draft minutes from the June 27, 2023, Subcommittee meeting in Providence, RI will be reviewed. The Subcommittee will consider action to approve.
- V. Revenues from 2023 and 2024 Fees**- UCR Depository Manager/Plan Administrator
The UCR Depository Manager/Plan Administrator will review the revenues received from the 2023 and 2024 plan year fees.
- VI. Management Report** – UCR Finance Subcommittee Chair and UCR Depository Manager
The UCR Finance Subcommittee Chair and UCR Depository Manager will provide an update on UCR finances including current year 2023 budget versus expenditures and related topics.
- VII. Review of 2024 Administrative Budget**- UCR Depository Manager/Plan Administrator
For Discussion and Possible Subcommittee Action
The UCR Depository Manager/Plan Administrator will lead a discussion regarding the 2024 UCR administrative budget. The Subcommittee may take action to recommend to the Board adoption of the 2024 budget.
- VIII. Finance Subcommittee Meetings in 2024**- UCR Finance Subcommittee Chair and UCR Executive Director
The UCR Finance Subcommittee Chair and UCR Executive Director will discuss upcoming Finance Subcommittee meetings in 2024.

- IX. Other Business** – UCR Finance Subcommittee Chair
The UCR Finance Subcommittee Chair will call for any other items Subcommittee members would like to discuss.
- X. Adjourn** – UCR Finance Subcommittee Chair
The UCR Finance Subcommittee Chair will adjourn the meeting.