



Unified Carrier Registration Plan

Audit Subcommittee Meeting

May 4, 2023

12:00 Noon – 3:00 PM Eastern Time

Zoom Meeting and Screenshare

Meeting URL:

<https://kellen.zoom.us/join/99935601878>

Phone Numbers: +1 929 205 6099 / +1 669 900 6833

Meeting ID: **999 3560 1878**

Subcommittee Members

Mike Hoeme, Chair
Ryan Nance, Vice-Chair
Eric Belford
Kristen Burch
William Debord
Abe Droste
Debbie Garcia

Verna Jackson
Jessica Kines
LaBrina Matthews
Rod Moser
Patrick Remfrey
Amanda Shehane
Monte Wiederhold

**UNIFIED CARRIER REGISTRATION PLAN
AUDIT SUBCOMMITTEE MEETING
May 4, 2023**

PROPOSED AGENDA

- I. Call to Order – UCR Audit Subcommittee Chair**
The UCR Audit Subcommittee Chair will welcome attendees, call the meeting to order, call roll for the Audit Subcommittee, confirm whether a quorum is present, and facilitate self-introductions.
- II. Verification of Publication of Meeting Notice – UCR Executive Director**
The UCR Executive Director will verify the publication of the meeting notice on the UCR website and distribution to the UCR contact list via e-mail followed by the subsequent publication of the notice in the *Federal Register*.
- III. Review and Approval of Subcommittee Agenda and Setting of Ground Rules – UCR Audit Subcommittee Chair**
For Discussion and Possible Subcommittee Action
The agenda will be reviewed, and the Subcommittee will consider adoption.

Ground Rules
Subcommittee action only to be taken in designated areas on the agenda.
- IV. Review and Approval of Subcommittee Minutes from the February 9, 2023 Meeting – UCR Audit Subcommittee Chair**
For Discussion and Possible Subcommittee Action
Draft minutes from the February 9, 2023 Subcommittee meeting via teleconference will be reviewed. The Subcommittee will consider action to approve.
- V. Discuss Options to Replace the Retreat Audit Program with a Program that Relies on Roadside Inspection Data – UCR Audit Subcommittee Chair, UCR Audit Subcommittee Vice-Chair, DSL Transportation Services, Inc., and Seikosoftware**
The UCR Audit Subcommittee Chair, UCR Audit Subcommittee Vice-Chair, DSL Transportation Services, Inc., and Seikosoftware will lead a discussion on options to replace the Retreat Audit Program currently utilized by the States with a roadside inspection data driven audit for non-IRP plated commercial motor vehicles and the motor carriers operating this type of registered equipment.
- VI. Update on Monthly Question and Answer Session for State Auditors – UCR Audit Subcommittee Chair, UCR Audit Subcommittee Vice-Chair, and UCR Executive Director**
The UCR Audit Subcommittee Chair, UCR Audit Subcommittee Vice-Chair and UCR Executive Director will provide a summary of the May 3, 2023, UCR State Auditor Question and Answer session and lead a discussion of the value of the 60-minute virtual question and answer sessions.
- VII. Review States’ Audit Compliance Snapshot for Registration rates Audit percentages for Years 2022 and 2023 – UCR Audit Subcommittee Chair**
The UCR Audit Subcommittee Chair will review audit compliance rates for the states for registration years 2022 and 2023 and related compliance percentages for FARs, retreat audits, and registration compliance percentages.

VIII. General Review and Discussion of Audit Program – UCR Audit Subcommittee Chair and UCR Audit Subcommittee Vice-Chair

The UCR Audit Subcommittee Chair and UCR Audit Subcommittee Vice-Chair will lead discussion on auditing performance standards and direction of the program.

IX. Other Business – UCR Audit Subcommittee Chair

The UCR Audit Subcommittee Chair will call for any other items Subcommittee members would like to discuss.

X. Adjournment – UCR Audit Subcommittee Chair

The UCR Audit Subcommittee Chair will adjourn the meeting.