



## **Unified Carrier Registration Plan Education and Training Subcommittee Meeting**

February 4, 2021  
Noon – 2:00 p.m. ET

Zoom Meeting and Screenshare

Meeting URL: <https://kellen.zoom.us/j/98815654454>

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+1 669 900 6833

877 853 5247 (Toll Free)

888 788 0099 (Toll Free)

Meeting ID: 988 1565 4454

### **Subcommittee Members**

**Carol Fallin, Subcommittee Chair**

**Sandy Bowling, Subcommittee Vice Chair**

Matthew Perkinson

Kacy Dunn

Jessica Kines

Jessica Barnes

Tamara Young

Jennifer Morgan

Brian Pederson

Brenda Hassler

Scott Morris

Bill Debord

Crystal Stevens

**UNIFIED CARRIER REGISTRATION PLAN  
EDUCATION AND TRAINING SUBCOMMITTEE MEETING**

**PROPOSED AGENDA**

- I. Call to Order** – Subcommittee Chair  
The Subcommittee Chair will welcome attendees, call the meeting to order, call roll for the Subcommittee, confirm whether a quorum is present, and facilitate self-introductions.
- II. Verification of Publication of Meeting Notice** – UCR Executive Director  
The UCR Executive Director will verify the publication of the meeting notice on the UCR website and distribution to the UCR contact list via e-mail followed by the subsequent publication of the notice in the *Federal Register*.
- III. Review and Approval of Subcommittee Agenda and Setting of Ground Rules** – Subcommittee Chair  
*For Discussion and Possible Subcommittee Action*  
The Subcommittee Agenda will be reviewed, and the Subcommittee will consider adoption.

Ground Rules

  - Subcommittee action only to be taken in designated areas on agenda
- IV. Review and Approval of Minutes from the December 17, 2020 Meeting** – Subcommittee Chair  
*For Discussion and Possible Subcommittee Action*  
Draft minutes from the December 17, 2020 Subcommittee meeting via teleconference will be reviewed. The Subcommittee will consider action to approve.
- V. Audit Module Development Discussion with the Education and Training Subcommittee** – UCR Operations Director  
The Subcommittee will discuss and provide updates on development of the Audit Module.
- VI. Discussion of the Audit Module Subject Matter Expert Interview** – UCR Depository Manager  
The Subcommittee will discuss and provide comments on the interviews conducted with Audit subject matter experts.
- VII. Other Items** – Subcommittee Chair  
The Subcommittee Chair will call for any other items committee members would like to discuss.
- VIII. Adjournment** – Subcommittee Chair  
The Subcommittee Chair will adjourn the meeting.